



JOB APPLICATION FORM

Personal Information

First Name _____

Middle Name _____

Last Name _____

Street Address _____

City, State, Zip Code _____

Phone Number (_____) _____

Are you eligible to work in the United States? Yes _____ No _____

If you are under age 18, do you have an employment/age certificates? Yes _____ No _____

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes _____ No _____ If yes, please explain:

Have you ever been discharged, rejected during probation, or resigned under pressure or unfavorable circumstances within the past ten years?

Yes ___ No ___ If yes, please explain:

Position/ Availability

Position Applied For:

Days/Hours Available:

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

What date are you available to start work? _____

Education

Name and Address of School - Degree/Diploma - Graduation Date

Skills and Qualifications: Licenses, Skills, Training, Awards

Employment History

Present or Last Position:

Employer: _____

Address: _____

Supervisor: _____

Phone: _____ Email: _____

Position Title: _____

Dates Employed: _____ Salary: _____

Responsibilities: _____

Reason for Leaving: _____

Previous Position:

Employer: _____

Address: _____

Supervisor: _____

Phone: _____ Email: _____

Position Title: _____

Dates Employed: _____ Salary: _____

Responsibilities: _____

Reason for Leaving: _____

May We Contact Your Present Employer? Yes _____ No _____

PROFESSIONAL REFERENCES

Please list Name, Title, Company, Phone, and Email for each reference below:

1) _____

2) _____

3) _____

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____ Date _____

Please remember to attach a copy of your resume and cover letter along with this application to steac@steac.org.

STEAC is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability or veteran status.